

JK LETTINGS LTD: APPLICATION FORM



Every section must be complete by each applicant applying for a property
This information is used by JK Lettings only and will be dealt with in the strictest confidence

PROPERTY APPLIED FOR:.....

PART A: PERSONAL DETAILS

Full Name of Applicant: (Mr/Mrs/Miss):.....

Current Address:.....

.....Postcode:.....

Telephone numbers: Day.....Evening.....

Mobile.....E-mail.....

Date of birth:.....Nationality:.....Sex: male/female

Marital status:.....Do you ever smoke: yes / no / occasionally / outside

Do you currently rent / own / other: (please specify).....

Why do you want to rent the property (ie looking to buy).....

Have you been served notice (if renting) yes / no If yes please state why:.....

If you have lived at the above address for less than 3 years please supply previous address:.....

.....Postcode.....

Please supply an alternative contact address for post tenancy ie next of kin:.....

.....Postcode:.....Tel No:.....

(this is a new legal requirement for the deposit scheme)

Do you have any pets: (including caged pets and birds) Yes / No Type and number of pets:.....

.....Are the pets kept inside or outside:.....

Names of all adults (over 18) who will be living in the property:

Tenant 1: (Lead tenant).....

Tenant 2:.....

Tenant 3:.....

Tenant 4:.....

** A lead tenant must be elected for the new deposit scheme as the deposit will be registered to one name.*

Names and ages of all children (under 18) who will be living in the property

Child 1:.....Age:.....Date of birth:.....

Child 2:.....Age:.....Date of birth:.....

Child 3:.....Age:.....Date of birth:.....

Child 4:.....Age:.....Date of birth:.....

PART B: EMPLOYEMENT DETAILS

Are you: Employed / Self employed / Retired / Student / Unemployed / Other:.....

Current employment/job title:.....

Current employer/company:.....

How long have you been employed by them:.....Annual Salary:.....

If you have been employed in your current job for less than 6 months previous employer:.....

Self employed annual salary:.....Do you use an accountant yes / no

Pension/capital income:..... Additional income:.....

If unemployed: Are you looking for work yes / no

If you are on sick leave/maternity leave will you be returning to work : yes / no When:.....

PART C : REFERENCES Please complete details for at least three referees: Personal reference **MUST** be in a professional capacity and must **not** be a family member.

1: EMPLOYER REFERENCE/ACCOUNTANT REFERENCE (if self employed):

Employer contact/name:.....Position:.....

Name and address of Company:.....

.....fax no:.....

Telephone numbers: day.....mobile:.....

2: CURRENT LANDLORD

Landlord Name:.....Time in property:.....

Address of landlord:.....

Postcode:..... Fax number:.....

Telephone numbers : day.....mobile:.....

3:. PERSONAL REFERENCES:

Name of referee:.....

Address:.....

Telephone numbers: day:.....mobile:.....

Fax:.....Status: colleague / solicitor / other (please state).....

4:. PERSONAL REFERENCES:

Name of referee:.....

Address:.....

Telephone numbers: day:.....mobile:.....

Fax:.....Status: colleague / solicitor / other (please state).....

